

Available Team Positions

SpanAfrica

SpanAfrica is a registered non-profit organization in the state of California. Our work supports and enhances the initiatives of African communities, offering a unique portal through which grassroots development organizations access global expertise, resources, and both virtual and hands-on volunteers.

Joining Our Team

SpanAfrica is continuing to expand our operations and is recruiting dynamic individuals from a diversity of backgrounds and expertise to join our team.

Successful candidates will be dedicated, passionate, initiative-taking individuals who can work independently and with our team. Our team works primarily through email and Skype connection since we are dispersed worldwide, so regular Internet access and fluency in English is imperative.

All interested applicants can forward their resume and introductory email to: rebeccam@spanafrica.org

Staff Positions

President Position

SpanAfrica seeks a qualified candidate for the position of President to join its Board of Directors in the operation and expansion of the organization. The position is a fulltime contract, and requires a background check, and ability to work within the United States. With a spread out Board of Directors, the position may be run from anywhere within the United States, though California or Colorado are preferable. The position will focus on publicizing the volunteer programs, extensive fundraising to cover the president's salary and basic operational expenses, and promoting and enhancing the services provided to our African Grassroots Partner organizations. This position will require traveling, including annual or biannual traveling to Africa to work with board members, Grassroots Partners, and our local Regional Directors.

Successful Candidate Qualifications

Successful candidates will have degrees in relevant backgrounds (international development, business, etc.), and will have spent a minimum of four years in a leadership position that required staff management, public speaking, promotions, research, and substantial fundraising projects.

A background in international development, volunteerism, or African work is highly

advantageous.

- Salary range: determined upon review

Volunteer Staff Positions

GlobalReach Volunteer Coordinator

Seeking an individual to coordinate our GlobalReach virtual volunteer program. This includes communication with our internet-based volunteers, and coordination with our Grassroots Partners.

This position will also include the development of our volunteer materials, critically assessing and processing applications of volunteers, answering questions, and responding to issues, with the support of our Director of Volunteer Operations.

Ideal qualifications: Organized, initiative taking, well written and communicative. Experience in overseas volunteering, Internet technology, and international development.

Estimated monthly commitment: 15 – 20 hours

Volunteer Group Coordinator

Seeking an individual to coordinate our marketing and relationship with groups wanting to participate in SpanAfrica Volunteer Programs. These groups range from schools wanting to connect regarding a fundraising initiative, clubs or sororities wanting to accomplish larger research and at-a-distance support of a Grassroots Partner, or university clubs or classes wanting to travel to Africa to work on a specific project.

This position will include the development of materials and projects, collaboration with the SpanAfrica team on various initiatives, and direct coordination with African staff and Grassroots Partners.

Ideal qualifications: Experience in group leadership or coordination. Good writing, oral, and communication skills. It's advantageous to have knowledge of group and university programs that can work as initial runs. Initiative taking.

Estimated monthly commitment: 15 – 20 hours

Web Applications Developer

Seeking a Web Applications Developer to work with our Systems Administrator, content manager, and graphic designer to help design, deploy, and admin specific server-side applications using open source based PHP, Drupal, and MySQL.

Ideal qualification: Extensive (min 5 years) working knowledge in RPM-based Linux operating systems, basic sys admin, PHP, MySQL, and Drupal. This position requires problem solving, brainstorming, and working with a team. Estimated monthly commitment: 30-40 hours

Website Moderator

Seeking an experienced on-line content manager who will post updates, moderate volunteer and partner online portals, post news releases to lists and forums.

Ideal qualifications: Extensive experience with Drupal, WordPress, and HTML code in order to fine tune presentations. A minimum 3 years experience as a professional technical and/or creative editor is advantageous. Estimated monthly commitment: 40 hours

Promotional Content Developer

Seeking a person to coordinate the development of our promotional and public work. This includes the development of advertisements, media material, and written work.

This position will also include critically assessing and processing applications of volunteers, answering questions, and responding to issues, with the support of our Director of Volunteer Operations.

Ideal qualifications: Organized, excellent writer, creative in written and visual work. Minimum 2 years experience in professional marketing and/or public writing is required. Estimated monthly commitment: 15 – 20 hours

Niche Coordinator Volunteer Team Positions

We are recruiting a group of volunteer experts to our team. These “Niche Roles” will bring qualified individuals on board, who can support projects, develop resources, share and enhance the wealth of knowledge passed on to Grassroots Partners and volunteers.

The team will include a coordinator for education, environment, childcare, agriculture, health, gender, life skills, organization support, technology, and construction – 10 of the most relevant areas practically valuable to our Grassroots. Each coordinator will be engaging in relationships with Grassroots Partners, volunteers, and the SpanAfrica team, collaborating on a variety of projects relevant to their niche.

Available Niche Positions

Education Coordinator

Focus on primary and secondary education support.

For the Education Coordinator position, the applicant should have a degree in education and minimum one year of teaching experience.

Child Development Coordinator

Focus on child-related issues, parental support and work with youth.

For the Child Development Coordinator position, the applicant should be a social worker or equal qualifications and have working experience with children (0-18 years).

Gender Coordinator

This positions focus on women's rights, women empowerment and any gender related issue.

For the Gender Coordinator position, the applicant should have an university degree and experience in gender related work. Preferable is if applicant has an understanding of gender in a multicultural setting.

Health Coordinator

Focus on various aspects of health related work, HIV/AIDS awareness and work against malaria and other severe diseases and nutrition information.

For the Health Coordinator position, the applicant should have medical qualification. It is preferable if applicant has a completed degree and working experience in the field.

Environment Coordinator

Focus on sustainable development and all types of environment related work.

For the Environment Coordinator position, the applicant should have a degree and experience relevant to environmental work.

Organization Support Coordinator

This position focuses on start up of organizations, local businesses and to provide expertise help for entrepreneurship.

For the Organization Support Coordinator position, the applicant should have a degree and experience with start up non-profit organizations and/or businesses

Technology Coordinator

This position may interact with a majority of SpanAfrica's projects, from providing projects with computer programs needed to suggest water purifier techniques.

For the Technology Coordinator position, the applicant should have a relevant degree and experience in basic technology (such as computers, hard ware, software-water purifier techniques).

Life Skills Coordinator

Focus on job creating activities, how to make a living, poverty reducing work.

For the Life Skills coordinator position, the applicant should have relevant degree and experience in microfinance and adult education.

Agriculture Coordinator

Focus on farming and suitable crops.

For the Agriculture Coordinator position, the applicant should have a degree in agronomy and experience in agricultural work.

Short Term or Internship Positions

These positions can work on a project-by-project basis with a short or long term focus, and we are glad to offer support in receiving schooling credit for your work on them.

African Issues and Development Researcher

We are looking for an individual who is interested in working with SpanAfrica. The position will include doing critical and self-guided research into holistic and current socioeconomic and political issues facing Africa and dynamic work being done in micro and macro levels to respond to these issues.

Research work will be to find practical solutions and strategies that can be implemented by SpanAfrica, taught to our Grassroots Partner organizations, and used in our educational and promotional material.

Successful candidates will have relevant experience and skills in public and professional research, Internet and computer skills, and writing. Applicants should have a minimum of two years of relevant university study.

Estimated minimum commitment: 100 hours

Grant Writer

Seeking competent volunteers to complete the writing for grants deemed eligible for SpanAfrica. This includes developing the necessary information, researching the grant, and working with the appropriate staff and volunteer members in successfully submitting a grant. Estimated minimum commitment: 100 hours

Board Members

We are seeking individuals with relevant experience in one or several areas including international development, non-profit work, Africa, and fundraising.

Board members are required to sit on the board for a minimum of one year, a maximum of three. The role includes making monthly board phone calls, working a specific volunteer staff position or pay a sliding scale annual membership fee.

General responsibilities include budget review and voting, evaluating President, promoting SpanAfrica through relevant contacts and influence, and acting as a general advisory board for the organization.

Estimated monthly commitment: 2 - 10 hours